

## **Terms of Use**

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JS Workspace Corp ("we," "our," or "company"), is responsible for this website and for providing collaborative software and cloud productivity services. Through this website, we make available integrated tools that assist users in task management, video communication, time tracking, collaborative document editing, interactive boards, and code repositories, aiming to facilitate the digital workflow.

The website offers a practical and secure way for users to access and use these functionalities through subscription or free use, depending on the contracted plan. The user may create accounts, register projects, share data with teams, and maintain a history of work activities in the cloud.

You must be at least eighteen (18) years old and have the legal capacity to enter into binding contracts to access or use this website. The terms "you" and "your," as used in these Terms of Use, refer to any person who views, accesses, uses, or obtains information from this website, or who uses any functionality of the JS Workspace platform made available through this website.

### **1. Acceptance of the Terms of Use**

The use of this website and the services offered through it are conditioned upon your full acceptance of these Terms of Use, our Privacy Policy, and any legal notices published on this website. By using any part of the site, you acknowledge and agree to all the terms set forth herein. If you do not agree with any provision, you are not authorized to use this site. We recommend that you print a copy of these documents for your records.

We reserve the right, at our sole discretion, to modify, add, or remove any clauses of these Terms of Use without prior notice or liability. Any changes shall take immediate effect upon publication on this website. You agree to review these Terms periodically and acknowledge that your continued use of the site following the publication of changes constitutes your full acceptance of the modified Terms.

## **2. Service Fees**

Certain features and plans on the website may be subject to service fees, which are clearly and transparently disclosed at the time of contracting. These fees are charged by JS Workspace Corp and do not refer to amounts payable to third parties or public entities. The applicable fee will be added to the total transaction amount, regardless of the subscription value. All service fees are non-refundable, except as otherwise provided by law.

Payments made through the website are also subject to the terms and conditions of your payment method, and additional charges may be imposed by your bank or card issuer. Certain credit card payments may be treated as "cash advances" or "credit transactions" and may be subject to fees or interest in accordance with the agreement with the card issuer. Please consult your payment provider's terms for more information.

## **3. Payment Authorization**

By using the website, you authorize us to verify whether your payment method is active and in good standing with the issuer or financial institution, which may include a request for authorization and/or a temporary hold of a small amount. By submitting a payment, you agree to pay the service fee and the total indicated amount, which will be charged to your payment method. You also authorize us to process chargebacks, refunds, or adjustments, if applicable. Your payment method will be charged immediately upon submission of the transaction. Full processing may depend on authorization by the card issuer and acceptance of the transaction. If the payment is not processed, you remain responsible for the outstanding obligation, as well as any applicable fees, penalties, or charges. You must provide updated, complete, and accurate information when using the paid services of the website. We reserve the right to request additional data for identity verification or continued service use. We may, at our discretion, suspend, delay, or cancel transactions suspected of fraud or in violation of these Terms or applicable law.

#### **4. User Conduct and Obligations**

You may access and use this website exclusively for personal and lawful purposes, according to the functionalities offered. By using it, you agree to:

- a) Not use the site for illicit, offensive, abusive purposes or that infringe upon the rights of third parties, including intellectual property and privacy;

- b) Not insert, publish, or transmit malicious content such as viruses, trojans, or harmful codes;

- c) Not impair, disable, or attempt to gain unauthorized access to parts of the site, servers, or related systems;

- d) Not provide false information or impersonate another person or entity;

- e) Not collect data from other users without consent, nor perform systematic data scraping or financial information extraction;

- f) Not reproduce, distribute, commercialize, or modify any part of the site or content without express written authorization;

- g) Not intentionally alter the format or structure of data collected by the platform nor circumvent legitimate interfaces. Failure to comply with these rules may result in suspension, blocking, or termination of your account, as well as civil and criminal liability under applicable law.

#### **5. Privacy**

JS Workspace is committed to protecting the privacy of its users. We employ best efforts to ensure that information provided and submitted by you remains private and is used exclusively for the purposes described in our Privacy Policy. We recommend that you carefully read our Privacy Policy to understand our data processing practices.

#### **6. Customer Support**

If you have questions regarding your subscription, completed transactions, or general use of the platform, our customer support team is available to assist you.

For inquiries related to billing, transaction failures, or unrecognized charges, please contact us through the support page available on the website or via the channels below:

Email: [support@jsworkspace.io](mailto:support@jsworkspace.io)

Support hours: Monday to Friday, from 9 a.m. to 5 p.m. (EST).

## **7. Refunds**

After submission of a transaction on the platform, it may not be canceled or altered at the user's initiative. Except as required by law, payments made are non-refundable by JS Workspace. You may have additional rights to refunds or chargebacks under the terms of your contract with your payment method issuer or based on applicable state or federal law.

## **8. Disclaimer of Warranties**

You acknowledge and agree that the performance of this website, as well as all information contained therein, accessed or downloaded, is provided "as is" and "as available," without warranties of any kind, express or implied. This includes, without limitation, implied warranties of merchantability, fitness for a particular purpose, title, or non-infringement of third-party rights.

JS Workspace, its affiliates, legal representatives, partners, employees, contractors, and agents (collectively, the "JS Workspace Parties") do not guarantee the accuracy, completeness, timeliness, usefulness, or availability of the website. None of the JS Workspace Parties warrant that the website will operate uninterrupted or be free of errors, viruses, or harmful components. Use of the website and its contents is at your sole risk.

## **9. Limitation of Liability**

Under no circumstances shall JS Workspace or its data providers be liable for any loss or damage arising from reliance on the information or use of this website. JS Workspace shall not be liable, under any circumstances, for direct, indirect, punitive, incidental, special, consequential, or exemplary damages resulting from the use or performance of the website or these Terms of Use, even if advised of the possibility of such damages.

To the extent permitted by law, the liability of the JS Workspace Parties shall be limited to the maximum degree allowed by applicable legislation.

As a visitor, you acknowledge that any use of the information available on this website is your sole responsibility, including for any damage to your system or data loss resulting therefrom.

The parties acknowledge that they entered into this agreement based on the limitations of liability herein, which constitute an essential condition of the agreement between the parties. Furthermore, no JS Workspace Party shall be liable for failures or delays caused by events beyond their reasonable control, including but not limited to: government actions, acts of terrorism, earthquakes, fires, floods, strikes, power outages, or internet instability.

## **10. Indemnification**

You agree to indemnify, defend, and hold harmless JS Workspace from any claims, losses, liabilities, expenses, or demands, including reasonable attorneys' fees, brought by third parties arising from or related to: (i) your use of the website; (ii) your breach of these Terms of Use; (iii) any dispute or litigation arising from your actions or omissions; or (iv) your negligence or violation of law or third-party rights.

## **11. Proprietary Rights**

You acknowledge that this website and its various elements are protected by copyrights, trademarks, trade secrets, patents, or other intellectual property rights, valid in all forms, media, and technologies now known or hereafter developed.

The site name, logos, trademarks, and other distinctive elements are and shall remain exclusive property of JS Workspace, its affiliates, or partners. Unauthorized use of any such distinctive marks constitutes a legal violation. Other trade names, trademarks, and logos displayed on the website may be the property of third parties.

All website content — including but not limited to software, compiled code, interface layout, texts, documentation, and graphic elements — constitutes intellectual property of JS Workspace, protected by international copyright laws.

You agree to respect international intellectual property laws and not to claim any rights over the website content. The content may only be used for personal and non-commercial purposes, as permitted by these Terms or by express authorization from JS Workspace. It is prohibited to remove content from its context or present it misleadingly or discriminatorily. All rights not expressly granted are reserved.

## **12. User Login and Password**

Some site functionalities, such as one-time payments, may be used without creating an account. However, for recurring use, such as team management or continuous platform access, user account registration will be required.

You are responsible for maintaining the confidentiality of your username and password, and for all activities performed with those credentials. If you suspect unauthorized use or security breach, contact us immediately. JS Workspace is not responsible for any losses resulting from unauthorized use of your account by third parties.

## **13. Electronic Communications**

You agree that we may communicate with you by electronic means, including sending emails to the address registered on the platform, or through notifications within the website itself, concerning: (i) these Terms of Use; (ii) transactions conducted on the platform; (iii) mandatory communications under applicable law; (iv) customer service matters; or (v) any other information relevant to your use of JS Workspace.

You also acknowledge and agree that JS Workspace may use text messaging services (SMS) for notifications such as task reminders, platform usage updates, confirmations, and other communications, following your explicit consent via an opt-in process. Opt-in may occur through checkboxes, message submission, or equivalent methods. You may unsubscribe at any time by following provided instructions, such as replying to an SMS with a specific keyword or contacting support.

JS Workspace is not liable for any damages or losses resulting from failure to receive electronic messages or failure to properly unsubscribe from the opt-in.

#### **14. Termination**

We reserve the right, at our sole discretion, to modify, suspend, or discontinue, temporarily or permanently, access to the website or any of its services, without prior notice and without liability to you. Upon termination, all obligations assumed by you up to the termination date remain enforceable, including any pending payments or commitments made during platform use.

#### **15. Electronic Signatures**

By using this website, you agree that your electronic acceptance of these Terms carries the same force and effect as a physical signature, as provided in the United States Electronic Signatures in Global and National Commerce Act (E-Sign Act). All electronic communications, including “clicks” to accept terms or contract services, shall be deemed legally valid and binding. Disposições Gerais Contrato Integral.

These Terms of Use constitute the entire agreement between you and JS Workspace regarding the use of the platform, superseding any prior understandings.

Governing Law and Jurisdiction: These Terms shall be governed by the laws of the State of Florida, United States, excluding its conflict of law principles. The courts of Orange County, Florida, are hereby chosen as the exclusive forum to resolve any disputes arising from these Terms.

**Assignment:** You may not assign or transfer, by any means, your rights or obligations under these Terms without the prior written consent of JS Workspace. We may assign or transfer these Terms freely, without prior notice or consent.

**No Third-Party Beneficiaries:** These Terms do not create rights or benefits for third parties, except in favor of JS Workspace's affiliates, who may enforce such rights as third-party beneficiaries.

**Survival:** The provisions of these Terms that by their nature should survive termination of the contractual relationship shall remain in full force and effect, including but not limited to clauses 3, 7, 8, 9, 10, and 11.

**Waiver:** JS Workspace's failure to exercise any right under these Terms shall not be deemed a waiver of such right. If any provision of these Terms is held invalid or unenforceable, the remaining provisions shall remain in full force and effect.

### **16.1. Commitment to Diversity and Inclusion – JS Workspace**

At JS Workspace, we believe innovation arises from diversity. We are committed to attracting, developing, and retaining talented professionals who reflect the plurality of our users and communities. We value diverse perspectives, multidisciplinary collaboration, and mutual respect as essential pillars for more productive, inclusive, and engaged work environments. Diversity is our competitive advantage. We promote a culture where everyone feels safe to be themselves—free from discrimination, harassment, retaliation, or any form of oppression. Here, every voice counts. Every difference matters.

### **16.2 JS Workspace Culture and Values**

At JS Workspace, we foster an environment based on core values that guide our conduct and relationships with clients, partners, and colleagues:

**Act with INTEGRITY** – We act with honesty, respect, humility, and reliability. We value kindness, active listening, and what is best for the collective. We always do what is right.

**CUSTOMER/USER FOCUS** – We provide excellent service throughout the user journey.



We act with empathy, professionalism, and readiness. Seek SIMPLICITY – We prioritize clear, agile, and practical decisions. We eliminate excess and focus on the essential.

Embrace INNOVATION – We encourage creativity that challenges limits and drives progress. We continually create better solutions. Value COLLABORATION – We contribute ideas, listen, learn, and build together. We know we achieve more as a team. Take RESPONSIBILITY – We have the autonomy to make a difference. We take initiative and are accountable for our actions.

Cultivate JOY – We maintain a positive outlook, celebrate achievements, and inspire enthusiasm daily.

### **16.3 Information Security Protocols**

Ensuring the confidentiality of user data is one of JS Workspace’s highest priorities. All employees undergo annual training on information security and privacy, ensuring the ethical and secure use of data under our custody.

We implement security protocols that protect the platform and its users against unauthorized access or misuse of information. The site uses SSL encryption for data transmission over the internet, according to the user’s browser capabilities. Upon receipt, data is tokenized and kept encrypted until processing.

Additionally, we use physical, technical, and administrative safeguards to reinforce protection. All JS Workspace service providers are subject to the same security standards required internally.